



DATE: January 25, 2018

TO: Transportation Authority of Marin Board of Commissioners

FROM: Dianne Steinhauser, Executive Director
Scott McDonald, Senior Transportation Planner

SUBJECT: Bike/Ped Plan Update Contract Period Extension (Action), Agenda Item 9d

RECOMMENDATION

Authorize the TAM Executive Director to extend the contract period under the existing budget by an additional six months for the Update to Bicycle/Pedestrian Plans in Marin with Alta Planning + Design. This amendment would allow up to an additional six months of time if needed for jurisdictions still participating in the coordinated update to adopt local plans. Last January the TAM Board authorized a contract extension through February 24, 2018 with a total budget amount of \$236,000. This amendment will extend the contract term through August 24, 2018 with the total budget amount remaining at \$236,000.

BACKGROUND

In November 2012, the TAM Board approved \$200,000 in Transportation Development Act (TDA) Article 3 funding from FY 2013/14 revenues for local bicycle/pedestrian plan updates. Based on a procurement process and TAM Board authorization in January 2014, staff contracted with Alta Planning + Design for work associated with updating nine plans to support eight cities and towns along with the County of Marin. In 2016, it was determined that an increase over the \$200,000 would be needed to accomplish increased work associated with extensive review of public input and additional meetings, and the TAM Authorized an additional \$36,000 in funding with CMA dues to support the remaining work.

Following is a list of jurisdictions that have participated in the coordinated update of local bicycle and pedestrian plans, and their status, with just two jurisdictions needing to complete plans anticipated to be approved by spring of 2018:

Corte Madera (Adopted in May 2016)
County of Marin (Plan to be completed in winter/spring 2018)
Larkspur (Adopted in January 2017)
Mill Valley (Adopted in November 2017)
Novato (Adopted in spring 2015)
Sausalito (Plan to be completed in winter/spring 2018)
Fairfax (Adopted in November 2016)
San Anselmo (Adopted in November 2016)
Tiburon (Adopted in July 2016)

Note that Belvedere, Ross, and San Rafael chose not to participate in this coordinated update process (Ross and San Rafael had recently updated their bicycle and pedestrian plans and are updating plans through a separate process currently). The City of San Rafael and Town of Ross are managing plan updates directly, with Ross recently receiving a \$15,000 grant from TAM under OBAG 2 to update their plan. Both the City of San Rafael and Town of Ross are working with Alta Planning + Design with significant progress underway.

DISCUSSION/ANALYSIS

The Marin bicycle & pedestrian plans under TAM's contract are being updated through a coordinated effort and local process in each jurisdiction in which the time needed and public process can vary, typically involving extensive review with advisory committees, city/town councils, along with the public. In many cases, substantial changes to 2008 plans have been required. The plan development process has been extensive, sometime iterative due to several committees offering input, with several meetings with staff needed to review public input and make plan revisions.

This process, in which TAM has provided contract administration through a coordinated effort, has alleviated the need for each participating local jurisdiction to procure and administer individual contracts with bicycle and pedestrian planning consultants. The effort also included a technical advisory committee managed by TAM, where staff from multiple jurisdictions explored best practices for policies and programs to support shared goals. Additionally, coordination has provided opportunities to review connections between jurisdictions with workshops where representatives from neighboring jurisdictions were in attendance to answer questions about facilities in their respective jurisdictions. All of the nine plan updates are now anticipated to be completed by the spring of 2018, with this contract extension recommended in case more time is needed by local staff to bring updated plans forward for adoption.

FISCAL CONSIDERATION

No fiscal impact. The contact budget amount will not change with this amendment.

ATTACHMENTS

N/A